Instructions to Vendors for Downloading Solicitations:

1. All vendors must register in the Central Contractor Registration (CCR). To complete the registration, go to the CCR website at www.ccr.gov. Vendors can download the CCR Handbook to use as a guide for completing their registration. To download the handbook, click the tab at the top of the screen labeled "CCR Handbook". If assistance is needed with CCR registration, contact the CCR Helpdesk at 1-888-227-2423.

2. After completing CCR registration, vendors must register with FedTeDS. Go to www.fedteds.gov. Vendors should click "Vendor User Guide" at the bottom of the screen. This link will explain the registration process and provide information on how to use the website. For assistance using the FedTeDS website, contact the Ogden Electronic Business Operations Support Team at 1-866-618-5988 (toll free).

3. To find solicitations for the Louisville District, vendors must go to the Federal Business Opportunity website at www.fedbizopps.gov. (If you need assistance using the FedBizOpps website, call 1-877-472-3779.) Click the "GO" button beside Find Business Opportunities at the top left side of the screen. From this page you can perform a search in many ways to locate any available government solicitation. To find an available solicitation for the Louisville District follow the steps below.
   - In the block titled "Full Text Search", type "W912QR".
   - Click on "Start Search".
   - View the list of projects.
   - When you find the solicitation you are looking for, click the project title.
   - On the following screen, click "Technical Data Package".
   - On the next screen, click the link that reads "Available via the FedTeDS website".

4. This link takes you to the FedTeDS website. You must login using the Username and Password that were created or assigned during your FedTeDS registration. Steps for downloading the technical data package are available in the FedTeDS Vendor User Guide. If you need assistance using the FedTeDS website, call 1-866-618-5988 (toll free).